NOTES OF TEAM MEETING					
Date	09/12/2012	**Start Time**	09:05AM	**End Time**	9:40AM
Participants	Christopher Small, Alyssa Nghiem, Ryan Kennedy, Eduardo P. Barbosa and Tyler Vorpahl				
Agenda	1. Set meeting times up 2. Definitions 3. Task Assignments				

1. Set Meeting times up

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
?	SE		SE		SE
	SE		Team Meeting (9-10)		Team Meeting (9-10)
				Client Meeting (2:30 - 3:30)	
	Team Meeting (4-5)				
	Client Meeting (6 PM)			Client Meeting (6 PM)	

*Likely times for Client Meetings.

2. Definitions

Team name definition: **TRACE Tech.**

Project name definition: **CORE – CCSCNE Organization Renovation**.

Roles Attribution:

- Christopher Small – Team leader
- Ryan Kennedy – Lead Developer
- Alyssa Nghiem – Webmaster
- Eduardo Barbosa – Document Analyst
- Tyler Vorpahl – Lead Graphic Designer

3. Task Assignments

Software plans review.(All team)